

The Brook Forest Community Association

Board of Governors

Meeting Minutes

March 28, 2016

Meeting Called to Order: The meeting was called to order by Mort Westman at 7:05 P.M. at the Oak Brook Park District.

Board Present: Mort Westman, John Kelly, Raju Iyer, Joan Mullins, Wayne Ziemer, Judy Lucas and Ray Skowron.

Absent: Tim Soltys and Michelle Quinlan

Residents Present: None

Also Present: Dennis Brugh & Iris Rodriguez Oak & Dale Properties (Management)

REVIEW OF MINUTES

Wayne Ziemer motioned to approve January 25, 2016 Board Meeting Minutes as presented, seconded by Joan Mullins.

Voice vote. All in favor.

So ordered

TREASURERS REPORT

Monthly Financial Statement – Dennis Brugh presented the financial statements through February, 2016 reflecting a fund balance of \$379,974 combined in the operating and reserve accounts (\$169,716 in the operating, and \$210,257 in the reserve fund for major capital expense, e.g., replacement of weirs).

ARCHITECTURAL REVIEW COMMITTEE (Wayne and Tim)

41 Devonshire – Plans were approved for the installation of a fire place.

25 Ivy – Execution of approved landscape plans has been deferred until spring. (Reminder has been sent.)

OLD BUSINESS

Security Cameras - *The Board agreed to postpone the purchase and installation of the new security cameras and related equipment for a minimum of 30 days in order to await results of further testing. This was prompted by recent experience in which the Verizon component did not perform as well as expected.*

Tennis Court Windscreens - *The Board approved the installation of Dark Green Windscreens for the tennis courts. The Board will decide through experience to be gained on-site if it is economically advantageous to leave the windscreens in place (and suffer exposure to the elements) during the winter or pay to have them taken down and stored at the end of each season.*

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Joan Mullins motioned to approve the proposal submitted by US Tennis Courts in the amount of \$3,173.00 to install dark green windscreens to the tennis courts seconded by Judy Lucas.

Shoreline Stewardship - *Pizzo performed the shoreline burn and door hangers were placed at residences advising residents that it was going to take place.*

NEW BUSINESS

Picnic - *The Board discussed the Annual Brook Forest Picnic. A committee, to be co-chaired by Joan Mullins and Judy Lucas, was formed and the date of the picnic will be set for early August, at a date that does not conflict with the 2016 OB Polo schedule. (Subsequent to the meeting, the picnic date was set as August 14, 2016.) A picnic bulletin including the date will be included in the Spring Newsletter.*

Oak and Dale agreed to continue securing agreements (e.g., contracts, permits, insurance, etc.) consistent with those of last year. It was agreed by the Board that they would not be asked to upon significant changes to those of last year's event.

Irrigation Contract - *Tony's Irrigation submitted a proposal in the amount of \$1,527.00 for the startup, (2) midseason checks and shut down.*

Judy Lucas motioned to approve the proposal submitted by Tony's Irrigation in the amount of \$1,374.30, which includes a 10% discount if services are paid in advance. Seconded by Joan Mullins.

Adjournment – *Motion was made by Raju Iyer to adjourn the meeting at 8:37 PM. Wayne Ziemer seconded the motion.*

Voice Vote. All in favor

So Ordered

Respectfully submitted,

Iris Rodriguez, Oak & Dale Properties