

The Brook Forest Community Association

Board of Governors

Meeting Minutes

February 27, 2017

Meeting Called to Order: The meeting was called to order by Judy Lucas at 7:40 P.M. at the Oak Brook Park District.

Board Present: Tim Soltys, Raju Iyer, Wayne Ziemer and John Kelly and Nicole Javell via phone.

Absent: Michelle Quinlan, Joan Mullins, Judy Lucas, Ray Skowron

Residents Present: Ray

Also Present: Iris Rodriguez Oak & Dale Properties (Management)

REVIEW OF MINUTES

Raju Iyer motioned to approve October 24th, 2016 Board Meeting Minutes, as presented, seconded by Tim Soltys.

Voice vote. All in favor.

So ordered

TREASURERS REPORT

Monthly Financial Statement – Iris Rodriguez presented the financial statements through January 31, 2017 which reflected a fund balance of \$214,459.74 in the operating account and \$240,072.38 in the reserve account.

ARCHITECTURAL REVIEW COMMITTEE (Wayne and Tim)

16 Carlisle – was approved for construction of their home.

8 Kimberly- was approved for installation of their addition, with the stipulation that materials match the existing.

Tim Soltys motioned to approve the architectural requests above according to the submitted plans, seconded by Raju Iyer.

OLD BUSINESS

Landscaping Contracts- Management presented landscaping proposals from the following vendors; Sebert Landscaping, Wingren Landscaping, Landscaping Concepts, Clarence Davids Landscaping and Green Scene Landscaping.

Tim Soltys motioned to approve 3 year contract with Wingren Landscaping in the amount of \$43,929.41 for the 2017 season. Which includes a 5% discount, seconded by Raju Iyer.

Voice vote. All in favor.

So ordered

Flowers- Wingren Landscaping submitted a proposal in the amount of \$9,780.76 for Summer Annuals; this contract included a 15% discount and was discounted by \$111.49 from last year's pricing.

The Brook Forest Community Association

Tim Soltys motioned to approve the contract submitted by Wingren Landscaping in the amount of \$9,780.76 for the 2017 summer annual flowers, seconded by Raju Iyer.

Voice vote. All in favor.

So ordered

Irrigation- Tonys Irrigation submitted a proposal in the amount of \$1,527.00 for the 2017 season with a 10% discount if paid up front.

Tim Soltys motioned to approve Tonys Irrigation contract in the amount of \$1,374.30 for the 2017 season, which includes the 10% discount.

Voice vote. All in favor.

So ordered

Website- The Board was advised that the switch over from Cubital to Go Daddy has been completed with no interruptions to website.

Cameras- Management presented proposals for cameras at each entrance. CTW and Fidei Group submitted proposals.

Tim Soltys motioned to approve the contract submitted by CTW with the stipulation that he reviews the exiting quotation and gives recommendation for LPR coverage for entry/exiting of each location. Per CTW recommendation, proposal should be revised to include taxes and shipping, seconded by Raju Iyer.

Voice vote. All in favor.

So ordered

Entry Monument Signs- Management presented different options for stone design to replace fake stone with Fond Du Lac Stone. GLS submitted a proposal in the amount of \$22,000.00.

Wayne Ziemer motioned to approve the contract submitted by GLS with the stipulation that a 3" overhand on either side of the sign and rock face design on limestone sills. The Stone will be Buechel Stone-Tailored Blend, seconded by Raju Iyer.

Voice vote. All in favor.

So ordered

NEW BUSINESS

38 Cambridge- The Board discussed the lengthy process in completing driveway/pavers.

Adjournment – *Motion was made by R. Iyer to adjourn the meeting at 8:35 PM. Tim Soltys seconded the motion.*

Voice Vote. All in favor

So Ordered

Respectfully submitted,

Iris Rodriguez, Oak & Dale Properties